

CONSTITUTION OF THE SOURCE EVALUATION SOCIETY

(Amended April 2007)

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ARTICLE I. NAME

Section 1

The society shall be called "Source Evaluation Society".

ARTICLE II. MISSION

Section 1

The Mission of the Source Evaluation Society is to advance the applied sciences relating to source evaluation with respect to air pollution and air pollution control by: (1) promoting the development of concepts and techniques relating to the field, (2) encouraging related professional development and knowledge, and, (3) striving to ensure the highest professional standards by its members.

Section 2

The aims and objectives of the Source Evaluation Society shall be:

- a. Developing and disseminating technical information in order to provide a continuing education to stationary source sampling professionals and technicians;
- b. Developing industry's standards, codes, safety procedures, and operating principles;
- c. Encouraging the personal and professional development of practicing source samplers and students;
- d. Maintaining a body of current sampling knowledge;
- e. Assisting in maintenance of a high level of ethical conduct;
- f. Providing for a certification program for the membership;
- g. Seeking cooperation with other professional organizations.

ARTICLE III. MEMBERSHIP

Section 1

The membership of this Society shall consist of persons elected and qualified in accordance with the Constitution and Bylaws of the Society at the time of such election.

Section 2

To be eligible for election to the grade of Student, an applicant must be a graduate or undergraduate student enrolled and in good standing at a University or College.

Section 3

A Student in good standing shall be entitled to attend the meetings of the Society and to

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purchase its publications on the same terms as a Member. He shall have none of the other privileges of membership, and in publishing his affiliation with the Society shall clearly indicate his student membership.

ARTICLE IV. CODE OF ETHICS

Section 1

Membership shall be contingent upon conformance with the established principles of professional ethics.

ARTICLE V. ELECTION, RESIGNATION, AND EXPULSION OF MEMBERS

Section 1

The method of election to membership shall be set forth in the Bylaws.

Section 2

Any member in good standing may resign from the Society at any time as set forth in the Bylaws.

Section 3

Any member may for the good of the Society be suspended or expelled from the Society at any time as set forth in the Bylaws.

ARTICLE VI. OFFICERS

Section 1

The officers of the Society shall be a President, a Vice-President, a Secretary, a Treasurer, and an Editor. Officers shall be elected in the manner prescribed in the Bylaws.

Section 2

There shall be a committee on nominations consisting of the President who shall be chairman, and the President shall appoint 3 members-at-large. Any vacancy in this committee for any reason shall be filled by appointment by the President. The committee on nominations shall nominate, in the manner prescribed in the Bylaws, candidates from among the Members of the Society in good standing, for each office to be filled. Additional nominations may be made by petition as set forth in the Bylaws.

Section 3

The officers shall assume the duties of their respective offices immediately at the close of the last official function of the Annual Meeting following their election.

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Section 4

There is no limit to the number of terms of any officer except that the Treasurer may not be elected to that office for more than 5 (five) consecutive terms.

Section 5

In case of a vacancy in any office, the Board of Directors shall select a successor to serve the remainder of the unexpired term.

ARTICLE VII. DUTIES OF OFFICERS

Section 1

The President shall be the presiding officer at all meetings of the Society, shall take cognizance of the acts of the Society and of its officers, and shall appoint such committees as are required for the purposes of the Society. He may, at his option, serve on, and may be chairman of, any committee.

Section 2

The Vice-President shall assume the duties of the President in case of a vacancy for any cause in that office and shall assume the duties of the President during the absence or disability of the latter. The further line of succession is to Secretary to Treasurer to Editor. The Vice-President shall perform such duties as may be delegated by the President or the Board of Directors.

Section 3

The Treasurer shall have charge of the financial affairs of the Society and shall submit a report as Treasurer covering the fiscal year which shall be included in the annual report of the Society. Under the direction of the Board of Directors, he shall arrange for the receipt and disbursement of all Society funds. He shall cause an audit to be prepared annually by an auditing committee or by a public accountant at the expense of the Society. He shall give a bond, and shall cause to be bonded all members and employees to whom authority may be delegated to handle Society funds. The amount of such bond shall be set by the Board of Directors and the expense shall be borne by the Society.

Section 4

The Editor shall be in charge of the editorial business, and shall submit an annual report of such business. He shall have authority to solicit papers and material for the publications of the Society, and he may accept or reject material offered for publication upon approval of the editorial committee. He may appoint associate, regional, and special editors.

Section 5

The Secretary shall record and maintain the records of the Society, the minutes of all

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meetings of the membership, or the Board of Directors, handle the general correspondence of the society and attend to other data as specified by the Board of Directors or the President.

ARTICLE VIII. BOARD OF DIRECTORS

Section 1

The Board of Directors shall consist of the President, the Vice-President, the Secretary, the Treasurer, the Editor, the Past President and three (3) members-at-large elected for three year terms with one member elected each year.

Section 2

The Executive Committee shall be the governing body of the Society and, subject to the provisions of the Constitution and Bylaws, shall have full control and management of the affairs, policy and funds of the Society.

Section 3

A meeting of the Board of Directors shall be held at the call and under the chairmanship of the President during the Annual Meeting of the Society. Prior to the Annual Meeting, the president shall distribute to the Board of Directors an annual report containing the reports of officers and committees. At this meeting the Board of Directors may review the reports from officers and committees, and the activities of the Society for the past year. The Board of Directors shall conduct any necessary business and issue instructions or recommendations to any officer or committee, subject to the provisions of the Constitution and Bylaws. The chairman may, at his discretion, refer items of new business to the appropriate officers or committees for study before action is taken by the Board of Directors. All committee chairmen shall attend this meeting with the right to speak but not to vote.

Section 4

At the call of the President or four members of the Board of Directors, and after written notice to all Directors, the Board of Directors may meet at any time.

Section 5

A quorum at any meeting of the Board of Directors shall consist of five-ninths (5/9) of its members.

Section 6

All actions of the Board of Directors shall require a majority vote of all members of the Board.

Section 7

The Board of Directors may vote on any matter either by mail or in person.

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Section 8

The Board of Directors shall appoint an Editorial Committee composed of members representative of the entire body.

Section 9

No individual shall fill more than one position on the Board of Directors.

ARTICLE IX. MEETINGS

Section 1

The Society shall hold at least one meeting of the members each year, this meeting shall be known as the Annual Meeting. At one session of the Annual Meeting the officers of the Society shall be presented and the officers-elect introduced.

Section 2

The Annual Meeting shall be held at a time and place designated by the Board of Directors.

Section 3

Additional meetings of the Society may be called by the Board of Directors.

ARTICLE X. LOCAL SECTIONS

Section 1

Local Sections, consisting of members of the Society and other persons engaged in source evaluation or a related field residing or employed within an appropriate distance from a central point, may be organized as provided in the Bylaws.

ARTICLE XI. STUDENT SECTIONS

Section 1

In keeping with the objectives of the Society, the formation of Student Sections at colleges or universities shall be encouraged by the Board of Directors

ARTICLE XII. ASSOCIATED OR AFFILIATED SOCIETIES

Section 1

The Board of Directors may arrange for association or affiliation of the Society with any duly arranged group or society.

Section 2

The terms of association or affiliation must be approved by majority vote of membership

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and provide that the Society shall have the right to dissolve such association or affiliation at any time, subject only to the payment of sums it may legally owe the associated or affiliated group or society.

ARTICLE XIII. COMMITTEES

Section 1

The President may at any time appoint committees for such purposes as he may deem fit to further the purposes of the Society.

Section 2

The terms of all committees shall continue until abolished by act of the President or by the Board of Directors unless otherwise prescribed in the Constitution or the Bylaws.

Section 3

The chairman of each committee shall prepare a report of his committee's activities to be included in the Annual Report of the Society. He shall make interim reports at the request of the President.

ARTICLE XIV. ADMINISTRATION

Section 1

The Board of Directors may engage an administrator whose compensation and expenses shall be borne by the Society.

Section 2

The administrator's duties, in addition to those prescribed in the Constitution and Bylaws, title, and term of employment shall be established by the Board of Directors.

ARTICLE XV. REVIEW BY MEMBERS

Section 1

All acts by the Board of Directors and committees of the Society shall be subject to review by the members.

Section 2

A proposal to change any decision, policy or procedure of any Board of Directors or committee shall be submitted in writing to the President and signed by at least 10% of the membership or 25 members in good standing, whichever is less.

Section 3

Upon receipt of such a petition the President shall notify the Board of Directors, and the individual(s) involved

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Section 4

Should the individual(s) involved decline to comply with the petition, the petition together with a discussion by the proper individual(s) involved shall be published in the next available issue of the Society's Journal, or be submitted by mail to all Members of the Society in good standing.

Section 5

Between 15 and 30 days after publication or mailing, the petition shall be submitted to the membership by mail ballot by the President. A majority of ballots returned within 30 days after being mailed by the President shall be decisive. Should the vote favor the petition, it shall be complied with, within the limitations imposed by the Constitution and Bylaws, as promptly as practicable.

ARTICLE XVI. BYLAWS

Section 1

The Board of Directors shall draft Bylaws not in conflict with the Constitution, as it may deem necessary for the proper government of the Society.

Section 2

Bylaws and any changes shall be approved by a majority vote of the membership of record at the time of voting.

ARTICLE XVII. AMENDMENTS TO THE CONSTITUTION

Section 1

Amendments to this Constitution may be proposed by any ten members of the Society, or by a constitutional committee appointed by the President.

Section 2

Any proposed amendment shall be submitted to the President not less than ninety days prior to the voting. At least thirty days prior to voting, the proposed amendment will be submitted by mail to all Members in good standing, or will be published in the Society's Journal.

Section 3

At the Annual Business Meeting all proposed amendments received and submitted as prescribed in this Article shall be considered. Those receiving approval by a majority of the Members present shall be submitted by mail ballot, arranged by the Secretary, to the entire membership of the Society within 60 days. If a majority of the ballots returned within 60 days of submittal favor the proposed amendment, it shall become effective at the expiration of this 60 days.

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ARTICLE XVIII. DISSOLUTION

Section 1

The Society may be dissolved on 15 to 30 days notice by a majority vote at a meeting or by letter ballot of the Members. Such dissolution should be effective 90 days after such vote is taken, provided all outstanding obligations of the Society have been paid.

Section 2

In the event of dissolution of the Society, its surplus funds and other assets shall be transferred to the Engineers Joint Council